

**SMALL BUSINESS AND HUBZONE PROGRAM  
SUBCONTRACTING PLAN**

Contractor Name: Wackenhut Services Incorporated-Savannah River Site  
(WSI-SRS)  
Address: P.O. Drawer W, Aiken, SC 29802-0990  
Type of Organization: Security Contractor  
Contract No.: DE-AC09-99SR18950  
Contract Performance  
Period: October 1, 2007 – September 30, 2008

**PLAN ELEMENTS**

**1. OBJECTIVE**

Small, Small Disadvantaged, Woman-Owned, Veteran-Owned, Service-Disabled Veteran-Owned Business Concerns, and businesses located in Historically Underutilized Business Zones (HUBZone) will be afforded the opportunity to provide materials, equipment, and services in support of the contract. It is our intent to assist these businesses to the maximum extent practicable consistent with sound business practices and with the efficient performance of our contract requirements. We intend to give such business concerns a fair and equitable opportunity to compete for business when consistent with our contractual obligations. We pledge to make a concerted effort to locate such concerns to assure an equitable opportunity in competing for subcontracts which are anticipated to be awarded by us in the performance of this contract.

**2. GOALS**

- A. The total estimated dollar value of all planned subcontracting (to all types of businesses) under this contract is \$7,709,000.
- B. The goals expressed in terms of percentage of total planned subcontract dollars are established as follows:
  - (1) 65%, or \$5,011,000 to Small Business (SB) Concerns;
  - (2) 10%, or \$770,000 to Small Disadvantaged Business (SDB) Concerns;
  - (3) 15%, or \$1,156,000 to Women Owned Business (WO) Concerns;
  - (4) 3%, or \$ 231,000 to Veteran Owned Business (VO) Concerns;
  - (5) 2%, or \$154,000 to Service-Disabled Veteran Owned Business (SDVO) Concerns;

(6) 3%, or \$231,000 to Businesses located in HUBZone areas.

### **3. SUBCONTRACT GOALS**

It is anticipated that the following products and services will be purchased in support of the contract: office supplies and equipment, operating supplies and equipment, training supplies and equipment, safety supplies and equipment, communication parts and equipment, medical supplies, weapons, ammunition, helicopter parts and supplies, data processing supplies and equipment, uniforms, law enforcement equipment, locksmith supplies, and outside services including repairs and maintenance, laundry and dry cleaning, information technology, consulting, legal, training, and temporary personnel services.

### **4. APPROACH TO MEET GOALS**

WSI-SRS will carry out the following activities to meet the goals established:

WSI-SRS will contact applicable suppliers and subcontractors to ascertain qualifications and availability using, as a minimum, the following information: company source list, information acquired by attending small business and minority vendor fairs and trade shows, the Central Contractor Registration (CCR), the Small Business Administration's Pro-Net database, the Small Business Administration's HUBZone Certification database, and supplier information received through the Carolinas Minority Supplier Development Council.

Subcontractors will be required to complete representations and certifications forms identifying their business status if the anticipated dollar award of the subcontract is in excess of \$10,000, or they can self identify their business size and status for acquisitions of less than \$10,000. The SBA's Pro-Net database information can also be utilized as documentation for business size and status. Suppliers and subcontractors shall be provided information that will address penalty and redress for misrepresentations of business status for the purpose of obtaining subcontracts under the Prime Contract.

In the event any question arises as to whether a specific firm is a SB, SDB, WO VO, or SDVO concern, the question shall be reviewed with the Small Business Administration (SBA). In the absence of information which would question the certification as to business status submitted by a subcontractor, the Buyer shall accept the statements by the vendor, contained in the certification, or listed in the Pro-Net database.

Requests for Quotation (RFQs) will be issued to SB, SDB, WO, VO, SDVO and HUBZone concerns and will be structured to encourage and facilitate participation by such concerns. Bid evaluations will be made with consideration of price,

assurance of quality, and timeliness with SB, SDB, WO, VO, SDVO, and HUBZone firms given awards when judged to have the best overall offerings.

Any procurement actions in excess of \$100,000 will contain documentation as to whether small businesses were solicited for RFQs, and why the award was not awarded to small businesses if it was awarded to a large business.

WSI-SRS shall consider the feasibility of utilizing SB, SDB, WO, VO, SDVO and HUBZone concerns in "make-or-buy" decisions to the maximum extent practicable consistent with sound business practices and with the efficient performance of our contract requirements.

WSI-SRS pledges an open-door policy and shall encourage vendors to offer their services and to discuss subcontracting opportunities with WSI-SRS. Procurement personnel will attend trade and business opportunity fairs and meetings of the Carolina Minority Supplier Development Council in an effort to locate new SB, SDB, WO, VO, SDVO, and HUBZone concerns. SB, SDB, WO, VO, SDVO and HUBZone subcontractors will be contacted in an effort to explore possibilities of expanding subcontracting opportunities.

In an effort to develop complete and comprehensive SB, SDB, VO, SDVO and WO subcontract goals, WSI-SRS used its historical records in conjunction with its projected requirements to determine the share of procurement actions to be allocated as subcontracts to SB, SDB, VO, SDVO and WO concerns. The goal for HUBZone acquisitions was established in the Federal Acquisition Regulation. Throughout the year, during implementation of the procurement process, WSI-SRS screens all procurement needs for acquisition from SB, SDB, WO, VO, SDVO and HUBZone concerns. If it is determined that the needs cannot be provided by a SB, SDB, WO, VO, SDVO or a HUBZone concern, it is only then awarded to a large business.

The goals of this plan also include the consideration of Labor Surplus areas in the allocation of subcontracts. The U.S. Department of Labor publication entitled Area Trends in Employment and Unemployment is utilized to correctly identify those areas.

## **5. PROGRAM ADMINISTRATION**

The following individual will administer the subcontracting program:

Name: Lorri P. Wright  
Title: Procurement Administrator  
Telephone: (803) 952-7598

This individual's specific duties, as they relate to the SB, SDB, WO, VO, SDVO and HUBZone program are general overall responsibility for the WSI-SRS Small Business Program; the development, preparation, and execution of individual subcontracting plans; and monitoring performance relative to subcontracting requirements contained in this plan, including but not limited to:

- A. Developing and maintaining a bidder's list of SB, SDB, WO, VO, SDVO and HUBZone business concerns from all possible sources.
- B. Assuring inclusion of SB, SDB, WO, VO, SDVO and HUBZone firms in solicitations where appropriate.
- C. Attending Business Opportunity Workshops, Minority Business Enterprise Seminars, Trade Fairs, the Carolinas Minority Supplier Development Council, etc.
- D. Conducting or arranging for conduct of training for purchasing personnel regarding subcontracting goals and opportunities with SB, SDB, WO, VO, SDVO and HUBZone concerns.
- E. Reviewing solicitations to remove statements, clauses, etc., which may tend to prohibit SB, SDB, WO, VO, SDVO and HUBZone participation.
- F. Monitoring attainment of proposed goals.
- G. Preparing and submitting periodic subcontracting reports.
- H. Cooperating in any studies or surveys as may be required.

**6. CLAUSE FLOW DOWN AND SUBCONTRACTOR REQUIREMENTS**

WSI-SRS agrees that Federal Acquisition Regulation (FAR) clause 52.219-8 entitled "Utilization of Small Business Concerns" will be included in all subcontracts, which offer further subcontracting opportunities. All Subcontractors (with the exception of Small Businesses) who receive subcontracts in excess of \$500,000 shall be required to adopt a Small Business Program and shall submit a subcontracting plan in accordance with FAR clause 52.219-9.

Any Subcontractor required to adopt a plan shall be required to, and agree to, submit Standard Forms (SF) 294, Subcontracting Report for Individual Contracts, and 295, Summary Subcontract Report as required.

Signed: Gene McCarthy

Typed Name: Gene McCarthy

Title: Director, Administration Division

Date: \_\_\_\_\_

Plan Accepted By: Rita J. Arnold  
Contracting Officer

Date: 12/11/07